

**GOVERNMENT OF TRIPURA
DIRECTORATE OF INFORMATION & CULTURAL AFFAIRS
AGARTALA, WEST TRIPURA**

No.F.65(249)-ICAT/02./Advt/P-I

Dated, Agartala, the 3/4/, 2018

SHORT NOTICE INVITING QUOTATION

Works specifications and Terms & Condition for Display hoardings of flex (state).

SPECIFICATION OF WORK :-

1. Size : Availability as per specified location.
2. Quantity : 32(thirty two) Nos. Roadside flex hoarding with Iron structure.
3. Location : i) All District Hqrs.(near DM's Office and SP's Office – 16 Nos.
(Quantity may be changed).
ii) TTAADC Hqr. - 2 Nos.
iii) Agartala Municipal area - 14 Nos.
 - Near Art College at Airport Road
 - ISBT, Agartala
 - Tulshibati market area
 - Battala
 - Astabal market near All India Radio
 - Agartala Railway Station
 - Chinaihani at Airport Road
 - Ginger Hotel area
 - Math Chowmohani market area
 - Agartala Head Post Office area
 - Agartala-Udaipur road near Tripura University
 - Police Hqrs. Area
4. Content : ICA Department will supply the contents & photographs alongwith Design.
5. Rate : Rate should be quoted as per following manner:-

(c) For Agartala (for 14 Nos. hoardings).

Sl. No.	Name of the Agency with address and phone no.	Size	Location	Cost per hoardings		Total cost for displaying of fourteen hoardings inclusive VAT	
				For 3 days	Rs	For 3 days	Rs.
				For 7 days	Rs.	For 7 days	Rs.
				For 15 days	Rs.	For 15 days	Rs.
				For 1month	Rs.	For 1month	Rs.
				For 3 months	Rs.	For 3 months	Rs.
				For 6 months	Rs.	For 6 months	Rs.
				For 1 year	Rs.	For 1 year	Rs.

(d) For District Headquarters (near DM's Office and SP's Office).

Sl. No.	Name of the Agency with address and phone no.	Size	Location	Cost per hoardings		Total cost for displaying of fourteen hoardings inclusive VAT	
				For 3 days	Rs	For 3 days	Rs.
				For 7 days	Rs.	For 7 days	Rs.
				For 15 days	Rs.	For 15 days	Rs.
				For 1month	Rs.	For 1month	Rs.
				For 3 months	Rs.	For 3 months	Rs.
				For 6 months	Rs.	For 6 months	Rs.
				For 1 year	Rs.	For 1 year	Rs.

ABW

Terms & Conditions:-

- 1) The rate should be inclusive of all design works, fitting, fixing, making of flex etc.
- 2) Defective or incomplete quotation in any respect shall not be considered.
- 3) Security money will have to be submitted at the shape of Demand draft on any Nationalised Bank @ Rs.10,000/-(ten thousand) only for this quotation at the time of submission of quotation in favour of Director, Information & Cultural Affairs, Govt. of Tripura. Security money will be released to all unsuccessful quotationers after arriving a decision on the matter.
- 4) Necessary contents and photographs will be supplied from ICA Department. Selected agencies will prepare designs for each hoarding after approval of designs and contents by the ICA Department said-agencies will print each hoarding etc.
- 5) Sales Tax, Professional Tax clearance Certificates and copies of Trade License and PAN Card should be enclosed alongwith the quotation.
- 6) Maintenance cost etc. will be borne by the agencies during the period if required. The flex matter (approved by the ICA Department) will be changed by the agencies after three months alternatively.
- 7) The Advertising Agencies should have permanent structure for fitting and fixing of hoarding in suitable Areas/Locations. ICA Department shall not be liable for providing space for permanent structure etc.
- 8) Quotation will be received on or before 13th April, 2018 only in the office of the undersigned and quotation will be opened on the same day if possible. The quotations received after 13th April, 2018 shall not be entertained. The quotationers may attend at the time of opening of the quotations.
- 9) Analyse of the rate (quoted by the party) may be sought for and it will be mandatory for the party to give analyse of the rate.
- 10) Quotation should be submitted in sealed cover and must be write these words i.e. "TENDER FOR DISPLAY OF HOARDING" over the envelop.
- 11) The aforesaid work shall have to be completed within 15 (fifteen) days after issuing the work order. Display of sub-standard hoarding, which do not satisfy the undersigned shall be rejected forthwith and the Agency concerned shall have to be replaced the such rejected printed articles within a specific period positively.
- 12) The undersigned reserves the right to accept or reject any quotation partly or wholly including the lowest one without assigning any reason.

ICA-C/07/18


03-04-18
Director
Information & Cultural Affairs
Government of Tripura
Agartala